

**MINUTES**  
**ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT**  
**BOARD OF TRUSTEES**  
March 10, 2009

- PAR. 1        The regular monthly meeting of ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES was called to order at 7:30 PM by President McKendree. Roll was called. Present were Trustees Schneider, Pickar, Woodville and President McKendree. A quorum was present. Absent were Trustees Buerger, Ceretto, and Engelbrecht. Ms. Swanson, Library Director; Ms. Pajor; Assistant Director/Adult Manager; Ms. Malysa, Youth Manager; Ms. Regan, Business Manager and Mr. Poremba were also in attendance.
- PAR. 2        The Pledge of Allegiance was recited.
- PAR. 3        **MINUTES:** The minutes of the February 10, 2009 meeting were presented for disposition.
- PAR. 4        Trustee Ceretto arrived at 7:31 P.M.
- PAR. 5        Motion was made by Trustee Woodville, seconded by Trustee Pickar to accept the minutes of February 10, 2009 as presented. Motion carried by voice vote. 5-0
- PAR. 6        **ATTORNEY'S REPORT:** Ms. Swanson presented correspondence from Attorney Cainkar stating due to the bad economy, their firm will not request any increase in their retainer during calendar year 2009, nor will their firm increase its hourly rate for services rendered during calendar year 2009.

**OFFICERS' REPORTS**

- PAR. 7        **PRESIDENT'S REPORT:** No Report
- PAR. 8        **VICE PRESIDENT:** No Report.
- PAR. 9        **SECRETARY:** No Report
- PAR. 10       **TREASURER:** Trustee Woodville presented the financial report dated February 2009 for approval.
- PAR. 11       Motion was made by President McKendree, seconded by Trustee Ceretto to accept and place on file the Treasurer's Report dated February 2009. Motion carried by voice vote. 5-0
- PAR. 12       **FINANCE:** A list of bills dated March 10, 2009 was presented for payment.

- PAR. 13 Motion was made by Trustee Pickar, seconded by Trustee Ceretto to authorize and approve payment of the March 10, 2009 bills in the amount of \$130,737.27. Roll #1 was called. Voting was 'Aye' by Trustees Ceretto, Pickar, Schneider, Woodville and President McKendree. No 'Nays' Motion carried 5-0
- PAR. 14 **BUILDING AND GROUNDS:** Ms. Swanson asked for approval to renew the contract from Roy Erikson's Outdoor Maintenance for the Library's lawn/landscape maintenance.
- PAR. 15 Motion was made by Trustee Ceretto, seconded by Trustee Pickar to approve the contract to provide landscape maintenance with Roy Erikson Outdoor Maintenance in the amount of \$360.00 per month for April thru November of 2009 as presented. Roll #2 was called. Voting was 'Aye' by Trustees Ceretto, Pickar, Schneider, Woodville and President McKendree. No 'Nays' Motion carried 5-0
- PAR. 16 **POLICY:** No Report
- PAR. 17 **BY-LAWS:** No Report
- PAR. 18 **PUBLIC RELATIONS:** No Report
- PAR. 19 Trustee Buergel arrived at 7:40 P.M.
- PAR. 20 **PERSONNEL:** No Report
- PAR. 21 **TRUSTEE EDUCATION:** President McKendree mentioned openings for three MLS Board of Directors Public Library Trustees.
- PAR. 22 **INSURANCE:** No Report
- PAR. 23 **LIBRARY DIRECTOR'S REPORT:** Ms. Swanson presented her report dated March 10, 2009. Most items were previously covered.
- PAR. 24 Ms. Swanson confirmed interview times with the architects for March 31, 2009.
- PAR. 25 Ms. Swanson presented a notice from the Office of the Illinois State Treasurers' office announcing their decision to combine the Prime Fund and the Money Market Fund into one Fund, effective July 1, 2009.
- PAR. 26 **UNFINISHED BUSINESS** None
- PAR. 27 **NEW BUSINESS:** Ms. Swanson requested approval for staff attendance at Library Advocacy Day in Springfield, IL.

- PAR. 28 Motion was made by President McKendree, seconded by Trustee Ceretto to approve staff attendance on April 22 thru April 23, 2009 to the Library Advocacy Day in Springfield, IL for Ms. Swanson and Ms. Pajor with an amount not to exceed \$550.00 as presented. Roll #3 was called. Voting was 'Aye' by Trustees Buerger, Ceretto, Pickar, Woodville and President McKendree. No 'Nays'. Motion carried 6-0
- PAR. 29 Ms. Swanson requested approval for an Abitibi Recycling bin to be placed on library property.
- PAR. 30 Motion was made by Trustee Pickar, seconded by Trustee Buerger to approve the placement of an Abitibi Recycle bin on library property as presented. Motion carried by voice vote 6-0
- PAR. 31 **PUBLIC DISCUSSION:** Mr. Poremba asked if the Abitibi Recycle bin will be available to the public. Ms. Swanson stated yes it would be.
- PAR. 32 President McKendree asked Ms. Malysa for an update regarding the mural being done by local students.
- PAR. 33 Ms. Malysa said she hasn't heard back from them yet.
- PAR. 34 Motion was made by Trustee Pickar, seconded by Trustee Ceretto to adjourn at 8:24 P.M. Motion carried by voice vote. 6-0

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MARY JANE SCHNEIDER, SECRETARY  
 ALSIP-MERRIONETTE PARK  
 PUBLIC LIBRARY DISTRICT  
 BOARD OF TRUSTEES

APPROVED \_\_\_\_\_ DATE \_\_\_\_\_

APPROVED-AMENDED \_\_\_\_\_ DATE \_\_\_\_\_

/car \*\* Denotes follow-up required